

JUST LOCAL FOOD COOPERATIVE BOARD AGENDA

Date: October 24, 2017

Place & Time of meeting: Artisan Forge Studio, 7:00 pm

Call to order and check ins: 7:00 pm

Attending: Rachel Hart Brinson (RHB), Maria Bamonti (MB), Kim Schmidt (KS), Fred Sklenar (FS), Jim Deutsch (JD), Terry Meyer (TM), Ryan McKone (RM) and Matthew Cornetta (MC)

Approval of agenda: 7:04-7:05pm

RHB requested approval of agenda. Motion to approve (TM 1st, MC 2nd) Motion carried.

Approval of previous minutes (August 22, 2016): 7:06-7:10

RHB requested approval of previous minutes. Motion to approve (KS 1st JD 2nd) Motion carried.

Approval of consent agenda: 7:11-7:13

1. President's Report

No particular discussion this meeting on President's Report.

2. Monitoring Report Summary

RHB reported that nothing changed from last month's Monitoring Summary Report and requested that the Board move on to old business.

Time for customer/shareholder comment: 7:14-7:16

No comments.

Agenda items: 7:17-9:00

Old business

1. Owner Engagement Committee Report 7:17-7:22

TM announced that there was nothing new to report from last meeting.

2. Board Education Committee Report 7:23-7:24

Discussion was had about previous Board member shifts at JLF Store. TM and MC related shift experiences. FS, RM, and KS discussed availability for taking on future shifts at JLF Store.

3. Expansion Committee and GM Role Review 7:25-7:38

RM presented the Expansion Committee Charter. A discussion was had at length about the size of the committee. FS suggested that optimal size would be three available members with a Chair person and at least two other members that could alternate if needed. The Board came to a general consensus that membership on the Committee should not necessarily be limited to Board members. Outside experts and volunteers could be a welcome addition to such a committee.

New Business 7:39-8:43

- 1a: CBLD

A special discussion was had on CBLD and board training. RHB described some of the types of training that would be offered and MB also provided input. A fairly substantive discussion was had on the pros and cons of board training and on the budgeting for such training. The matter may be taken up in the future but the Board was not in favor of undertaking such a commitment with the CBLD program at this time.

1. Small and Strong Conference 7:39-7:40

MB reported that no one on the staff or board is able to attend this conference.

2. E-mail article from the board 7:41-7:43

MC and TM agreed to provide narratives of their experiences working shifts at the JLF Store. FS suggested writing one e-mail tying all the Board member shift experiences together. Board members are to e-mail their stories to MC to compile. TM will provide a house party e-mail.

3. B2: Business Planning Monitoring Report 7:44-7:46

RHB requests motion to accept report. (KS 1st JD 2nd) Motion carried.

4. B1: Financial Condition Monitoring Report 7:47-7:52

RHB requests motion to accept report. (TM 1st KS 2nd) Motion carried.

5. Management Report (Maria) 7:52-7:58

RHB requests motion to accept report. (MC 1st TM 2nd) Motion carried. Board meeting dates and conflicts with holidays discussed for November and December. November date of the 28th does not conflict with turkey delivery day. Decided on December 19th for our meeting rather than the 26th.

6. Board Ends 7:59-8:20

A discussion was had on the wording of the ends statement. By board consensus the following statement was approved:

“JLF Co-op connects people to their food and advances our community, economy and environment.”

*A lengthy discussion was then had on the “Ends/Operational Definitions” for JLF. FS suggested that the current “Ends/Operational Definitions” be approved for acceptance **provided that** time in the December Board Meeting be reserved to discuss and formulate further details and/or qualifications of the Operational Definitions so as to provide MB with any guidance she may be seeking.*

A Motion was proposed on FS’s suggestion (FS 1st MC 2nd) Motion carried

7. C policy monitoring surveys 8:21-8:25

No discussion.

8. Future agenda items? 8:26-8:27

It was discussed that the discussion of Ends/Operational Definitions should be put on the December Agenda.

Executive session: (8:28-8:45)

1. Management Report (not public) 8:28-8:29

No discussion.

2. Expansion

a. Fundraising (Ryan) 8:30-8:45

RM gave a presentation on fundraising strategies and alternatives. Discussion was had about additional fundraising ideas. FS suggested communicating with somebody at United Way to solicit fundraising advice.

b. Expansion Meeting scheduling 8:46-8:49

Two alternative dates for an expansion meeting were offered: November 6 at 7:00pm and November 20 at 7:00pm. MB is going to check Jordan's availability for November 6th and get back to the Board.

New Business—Board of directors only (8:50-9:00)

1. Board Calendar/Maria's evaluation schedule 8:50-8:58

RHB suggests that Board members review the Board's calendar and make suggestions as appropriate. By general consensus it is agreed that MB's annual review should take place in October each year.

2. Other? 8:59-9:00

Mtg. adjourned at 9:20pm.

Future Agenda Items:

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| 1. Expansion | 3. C stock campaign |
| 2. Board Learning | 4. 2018 Planning—Business Plan and Board Calendar |
| | 5. Board Succession plan |